



CrossWorks

Job Description Form

Program/Project Name:	Crossworks, Inc		
Location/Work Environment	1041 Noell Lane, Plaza B, Suite 101, Rocky Mount, NC 27804 / Busy out-patient medical practice		
Job Title	Contract Dietitian (R.D.)		
Reports to	Debra Long (252) 446-6964 (debra.long@crossworks.org)	<i>Title</i>	Executive Director

Level/Grade: Entry-level	Type of position: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input checked="" type="checkbox"/> Contractor <input type="checkbox"/> Intern	Hours <u>Vary</u> / month Mon-Friday 8:00 -5:00 <input checked="" type="checkbox"/> Exempt Occasional evenings/weekends <input type="checkbox"/> Nonexempt
Starting Rate/Wage:	Negotiable	

GENERAL DESCRIPTION

Consult with patients with various disease states and co-morbidities including diabetes, hypertension, obesity, cardiovascular disease, cancer, and HIV/AIDS to perform nutrition assessments and counseling. There may be opportunity to conduct group education with patients to provide curriculum instruction in diabetes and nutrition self-management. The consultant will contract with Crossworks, Inc. to provide nutrition consulting services in community-based clinics and business environments in and around Nash and Edgecombe counties in North Carolina. The consultant is to participate in community or worksite health screenings/ events and will assist with the dissemination of nutrition and health information to groups via mass media and social network media. This individual will promote, disseminate, and/or expand knowledge of evidence-based programs and clinical research available to reduce health disparities related to diabetes and cancer among minority populations within the service area with the aim of increasing the number of minorities that become knowledgeable of 1) their risk for diabetes, cancer, and other chronic diseases and 2) effective ways of preventing, managing, and treating these diseases. Will provide back-up assistance to all agency staff and perform other related duties as necessary.

WORK EXPERIENCE REQUIREMENTS

- One or more years experience in inpatient/outpatient care
- Experience conducting individual counseling and group education

EDUCATION REQUIREMENTS, SKILLS AND ABILITIES

- ❖ Must be licensed and credentialed as a BCBS of NC and Medicare provider
- ❖ Ability to work well with public and agency staff. Well-organized and one who pays close attention to details ensuring proper documentation of all work and activities conducted
- ❖ Ability to communicate well, both orally and written. Ability to work independently with minimal supervision.
- ❖ Required to conduct business-related travel throughout the service areas, most adjoining counties, and occasionally across other parts of the state, including the Research Triangle
- ❖ Must maintain at least 15 hours of related continuing education per year
- ❖ Must carry professional liability insurance

REVIEWED AND APPROVED BY	Debra Long, MS, RD, LDN	<i>Title</i>	Executive Director
DATE POSTED	4/30/2011		
DATE HIRED			